

## English 370 Syllabus

English 370, Section 8180: English Fundamentals  
Summer 2006: MTWTh 10:30-12:45, rm 1413  
Office Hours & Place: By arrangement  
Online Reference: [Qcounty.com/SCC/Summer06](http://Qcounty.com/SCC/Summer06)

Instructor Dave Badtke  
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**Course Objectives:** This Credit / No Credit course will prepare you for English 1 by helping you to become critical readers, able to understand and summarize texts, and to become more well-informed and confident writers, able to communicate information clearly and persuasively.

**Required Texts:** 1) *The Brief Bedford Reader*, 9<sup>th</sup> edition, by X. J. Kennedy, Dorothy M. Kennedy, and Jane E. Aaron; 2) *Sentence Combining*, 2<sup>nd</sup> edition, by Pam Altman, Mari Caro, Lisa Metge-Egan, and Leslie Roberts; 3) a college-level dictionary of your choice; 4) a Roget's thesaurus of your choice; and 5) an English 370 folder available at the bookstore counter. Though it's not a required text, I also recommend that you purchase the grammar handbook by Little Brown, *LB Brief*, available in the bookstore packaged with a dictionary for approximately the same price as the handbook alone.

**Requirements:** To receive credit for this course, you must satisfactorily complete three parts:

- 1) receive a passing grade, 70%, in your classroom activities; 2) complete your Writing Lab assignment which runs concurrently with this class; 3) and receive an 8 or higher on the Composition Mastery Exam, CME, that you will take on July 26;

I will consider the following in determining your classroom grade:

- 1) Since your on-time attendance and classroom participation are critical to your success, it is imperative that you be in class from 10:30-12:25, Monday through Thursday, ready to work with required texts, a dictionary and thesaurus, and pencils and lined paper since all work handed in must be double-spaced. If either lateness or inattentiveness becomes a problem, you will either be dropped from the class or receive no credit.
- 2) **60% of grade:** You will write essays of various lengths, from 250 to 1000 words (one to four pages), in which you will learn to summarize readings and will practice developmental forms such as description, definition, classification and division, examples and illustration, compare and contrast, cause and effect, process, narration and argument. Essays done as homework need to follow MLA formatting conventions and be double-spaced and typed. Each writing assignment is due on the assigned date, but if you turn your paper in on time, you will be allowed to rewrite certain papers, in which case your rewrite will be due the class after your paper is returned.
- 3) **25% of grade:** The completion of your *Sentence-Combining Workbook*, a portion of which will be done in class, will give you considerable practice in writing well-structured sentences.
- 4) **15% of grade:** I will give occasional grammar quizzes, and you will take in-class practice Composition Mastery Exams, CMEs, that will prepare you for your CME at the end of the semester.

**Important:** One-on-one help can be the best kind of help, which is why the Writing Lab can be so beneficial if you make the experience work for you, so if you need additional assistance, make an appointment to meet with me.