

English 370 Syllabus

English 370, Section 4654: English Fundamentals
Spring 2007: MWF 8:00-8:50, room 736
Office Hours & Place: TBA & by arrangement
Online Reference: Qcounty.com/SCC/Spring07

Instructor Dave Badtke
(707)334-4882 or (707)864-7000, x5501
Dave@Badtke.com, Dave.Badtke@solano.edu

Course Objectives: This Credit / No Credit course will prepare you for English 1 by helping you become critical readers, able to understand and summarize texts, and by helping you become more well-informed and confident writers, able to communicate information clearly and persuasively with the goal of doing well on the Composition Mastery Exam, CME, administered at the end of the semester.

Required Texts: 1) *The Brief Bedford Reader*, 9th edition, by X. J. Kennedy, Dorothy M. Kennedy, and Jane E. Aaron; 2) *Sentence Combining*, 2nd edition, by Pam Altman, Mari Caro, Lisa Metge-Egan, and Leslie Roberts; 3) a college-level dictionary of your choice; and 4) a green English 370 folder available at the bookstore counter. Though not a required text, you might consider purchasing the grammar handbook by Little Brown, *LB Brief*, available in the bookstore packaged with a dictionary for approximately the same price as the handbook alone.

Requirements: To receive credit for this course, you must satisfactorily complete three parts: 1) receive a passing grade, 70%, in your classroom activities; 2) complete your six-week Writing Lab assignment; 3) and receive an 8 or higher on the Composition Mastery Exam, CME, that you will take at the end of the semester.

I will consider the following in determining your classroom grade:

- 1) Since your on-time attendance and classroom participation are critical to your success, I will take attendance at that beginning of each class. It is imperative that you be in class ready to work with required texts, a dictionary, pencils and lined paper. If you miss three or fewer classes during the semester, there will be no effect on your grade. For every class missed beyond three, your grade for the semester will be decreased by 10%.
- 2) **50% of grade:** You will write essays of various lengths, from 250 to 1000 words (one to four pages), in which you will learn to summarize readings and will practice developmental forms such as description, definition, classification and division, examples and illustration, compare and contrast, cause and effect, process, narration and argument. Essays done as homework need to follow MLA formatting conventions and be double-spaced and typed. Each writing assignment is due on the assigned date, but if you turn your paper in on time, you will be allowed to rewrite certain papers, in which case your rewrite will be due no later than one week after your paper is returned.
- 3) **25% of grade:** The completion of your *Sentence-Combining Workbook*, a portion of which done in class in groups, will give you considerable practice in writing well-structured sentences.
- 4) **25% of grade:** I will give occasional quizzes on readings and classwork, and you will take in-class practice CMEs that will prepare you for your CME at the end of the semester.

Important: One-on-one help can be the best kind of help, which is why the Writing Lab can be so beneficial if you make the experience work for you. So if you need additional assistance, make an appointment to meet with me.